

### One-Time Changes to Undergraduate Academic Regulations for Spring 2020

In response to the challenges to academic success created by the COVID-19 pandemic, the Office of Academic Affairs is relaxing a number of policies, deadlines, and practices as they relate to undergraduate programs.

- 1) Faculty are expected to continue the practice of assigning letter grades for the Spring 2020 semester. Within this context several changes of policy and deadlines are available to students:
  - a) Students will have from 8:00 am Monday April 13, 2020 until 11:59 pm Friday, May 1, 2020 to switch a course from the standard letter grade to a Pass/No Pass option.
  - b) Students will have from 8:00 am Monday April 13, 2020 until 11:59 pm Friday, May 1, 2020 to withdraw from a course.
  - c) Students who receive an Incomplete for a Spring 2020 course will have the full 2020-2021 academic year to clear the incomplete in accordance with standard policy. Faculty are strongly discouraged from the over-use of incompletes due to the burden it will place upon students, faculty, resources and facilities during the next academic year.
  - d) No student will be dismissed from the University as a result of their performance during the Spring 2020 semester. Normal dismissal policies will return to effect at the end the Fall 2020 semester.
  - e) No student will be placed on academic probation as a result of their performance during the Spring 2020 semester. Normal probationary policies will return to effect at the end of the Fall 2020 semester.
  - f) Any student who, as a result of their performance during the Spring 2020 semester, would normally be moved from Probationary to Good Standing status will have their status adjusted as normal.
  - g) Any student who, as a result of their performance during the Spring 2020 semester, would have been moved from Good Standing to Probationary status, remained in Probationary status, or moved from Probationary to Dismissed status will be notified, and made aware that their elevated risk, if not addressed, will impact their academic status at the end of the Fall 2020 semester.

- h) Students who withdrew from one or more between the dates of March 1, 2020 and March 26, 2020 will have the opportunity to return to active status if they so choose and pursue a standard letter grade or shift to the P/NP option. Financial Aid and Student Success and Transitions will work with any student that withdrew during this window that wishes to be reinstated to active status.
- 2) Under normal circumstances, students can only attempt classes as Pass/No Pass (P/NP) that are free electives. For any class attempted as P/NP during the Spring 2020 semester, a grade of P will satisfy all internal degree requirements, including General Education, pre- and co-requisites, major, minor, and certificate requirements. As per university regulations the letter grades of A+ through C- are equivalent to P while the grades D+ through F are equivalent to NP.
- 3) Students, faculty, and primary role advisors are cautioned that while a grade of P achieved during the Spring 2020 semester will satisfy all PFW academic requirements, such grades may not be accepted as transfer credit by other institutions or graduate programs.
- 4) A comment will be added to the transcript of all students enrolled during the Spring 2020 semester that refers to the occurrence of the COVID-19 pandemic during this semester.
- 5) Special circumstances exist for students pursuing Indiana University degrees. For PFW students completing Indiana University degrees as part of the “teach-out” associated with the institutional realignment of 2016, the translation of a P/NP grade (P/F in the IU system) will be handled in the same manner it always has. Grades of D or F earned under the P/F option are posted to the IU official transcript without change. If the student completes the teach out at PFW, our institution will award the IU degree with a grade of P earned during the Spring 2020 semester satisfying all IU degree requirements.

- 6) Indiana University Fort Wayne students enrolled in PFW courses are to petition the IUFW registrar's office for either a S-Satisfactory or P-Pass grade. Course instructor and student advisor will be asked to approve the grade change. Original grades of C or above may be changed to an S grade with appropriate approvals. S grades will count toward completed credit hours with no GPA value and will satisfy degree requirements and pre-requisites for Spring 2020. Original grades of C- through D- may be changed to a P grade with appropriate approvals. P grades will also count in completed credit hours with no GPA value but will not satisfy degree requirements or pre-requisites. Students must request this change no later than May 29, 2020.
  
- 7) Unless specified above, all other academic policies, procedures, and deadlines remain in place.

With gratitude for your extraordinary efforts,



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Carl N. Drummond  
Vice Chancellor for Academic Affairs